



# **Business Plan**

**2008 - 2009**

## **BUSINESS PLAN 2008 - 2009**

### **1) STATEMENT OF POLICY**

- a) By planning for future activities in the Parish, a proactive stance is projected, rather than a reactive response to events.
- b) The Council believes that parishes form an important tier of Local Government at a "Grass Roots" level close to the people. The Council will seek to play a key role in leading and empowering the local community.
- c) The Council firmly believes in maintaining the fabric of the village. The Council aims to support the key elements eg School, Shop whenever possible and to work with them for the overall good of the village

### **2) STATEMENT OF OBJECTIVES**

- a) The Council will always practice open accountability, effective communication with residents, quickest responses to residents' approaches and will hold open meetings. In addition time will be allowed at each Council meeting for residents to express their views.
- b) The Council's web site is a key element in meeting the objectives outlined above. This provides a quick and effective means for residents to contact the council.
- c) The Council will meet on approximately 6 weekly basis, but if the need arises additional meetings will be held.
- d) The Council will always seek to protect the collective interests of residents.
- e) The Council will encourage and promote the creation of permissive footpaths as additions to the local footpath network. The aim is to promote additional access to the countryside for villagers and tourists visiting the area.
- f) The Council aims to have a suitably qualified clerk. The Certificate of Local Council Administration (known as AQA) is the minimum level acceptable. Payments will follow the nationally agreed pay scales.
- g) The profile of the parish will be raised and promoted.
- h) The Council's accounts and Minutes of meetings are public documents and may be viewed by residents.
- i) The Council will produce an Annual Report of its activities for local residents.
- j) The Council will produce a quarterly newsletter, made available to all residents.
- k) Expenditure policy will be in accordance with GAPTC guidelines on "Best Value". At each meeting Councillors will be given a statement of the current financial position to enable expenditure to be compared to budget. A separate statement will be prepared each month for KAP funds. The Council aims to follow "Best Practice" in all financial matters. The Council accounts are always audited in line with the requirements of the Accounts & Audit Regulations 2003.
- l) Councillors will observe the general principles of conduct and standing orders and chairmanship, published by the National Association of Local Councils (NALC), Intra alia, declaring matters of interest before meetings. All Councillors have signed the Register of Personal Interests.

## Draft version

- m) The Village Appraisal of October 2000 has been regarded as "The Voice of the Village" and used as the basis for this plan. However a new Parish Plan was completed in 2007 and this will provide an updated view to guide the Council on the aspirations of residents. This plan incorporates some items to come from this Plan but some of the more complex items will be implemented over the next few years. The Council is clear, however, that the successful implementation of the Parish Plan when adopted relies on the support & involvement of the community as a whole, together with District and County Authorities & cannot be achieved by the Council acting alone.
- n) The Council will pursue, as far as possible, the relevant aspect of the rural white paper reforms and is to establish its programme to achieve "Quality" Council status.
- o) The Council is an equal opportunities employer.
- p) The Council has adopted the CDC Independent Review Panel Report on payment of allowances to Parish Councillors. The reason for this is that whilst some members will choose to meet any expenses from their own means, the ability or willingness to do this should not act as a restraint on people prepared to work for the village.
- q) The Council fully supports the concept of a commercially viable airfield, but this should not lead to a reduction in the quality of life for local residents
- r) The Parish Council will attempt to foster links and dialogue with Kemble Air Services who now manage the airfield.
- s) The Parish Council sends a representative to the Airfield Liaison Committee, which is open to all local councils. The Parish Council's representative will report to the Council.
- t) The Airfield management have introduced complaint forms. The Council encourages the completion of these forms to help identify offending aircraft.

### **3) PROJECTS OUTSTANDING FROM 2007 –2008**

Whilst the Council endeavour to take action as quickly as possible, there are inevitably occasions when delays occur.

- a) Significant progress has been made on Road Safety this year including the formation of a specialist working group of residents but there is more work required.
- b) The provision of new facilities and/or organised activities for young people will be considered. This represents an enhancement to the previous proposal in the light of new information drawn from the Parish Plan Questionnaire.
- c) New sign posting for the source of the Thames and the Thames Path is to be progressed.
- d) The Village Environment projects are progressing. The first proposals are currently out for consultation with Villagers

### **4) SECTION 137 PAYMENTS**

- a) This heading covers payment for activities of benefit to the community not covered by specific legislation.
- b) There is a limit by law on the amount per elector that can be spent under this heading, currently £ 5.6 4 per elector for 2007/8. Expenditure has to be reported separately within the year-end Accounts but this is not a separate budget heading within the Business Plan.

### **5) PETTY CASH**

As part of our risk management review, petty cash was identified as an area of risk. After consultation we have decided to withdraw this facility.

**THE BUDGET – Expenditure:**

**E 1. EMPLOYEES**

1.1. The Council now has several employees:

1.1.1. The Clerk:

The position of Clerk is central to the smooth running of the Council. The Council gained a new Clerk in October 2007. The Council will encourage the new Clerk to study for the CiLCA (Certificate in Local Council Administration) qualification. The council will continue to provide further training as necessary.

1.1.2. Playground Orderly:

The play area Windmill Park is inspected weekly and a written record kept. There is also a more comprehensive check every 3 months of all fixtures and fittings. This is to identify any problems, to keep the area tidy, to comply with Health & Safety regulations and to meet insurance requirements.

1.1.3. Village Orderly:

Helps keep the village clean and tidy as well as drawing the attention of the Council to specific problem areas.

1.2. The Council has a Child Protection Policy. All employees whose duties involve possible contact with children will have enhanced CRB clearance. In addition any function or event run by or on behalf of the Council or its sub committees must follow the Child Protection Policy.

**E 2. ADMINISTRATION**

2.1. This heading covers the day to day running costs of the Council. Some specific larger areas of expenditure within this heading are:

2.2. Meeting Venue

The Council will continue to meet at approximately 6 weekly intervals in the village hall, paying the agreed rental to the Village Hall Management Committee.

2.3. Insurance

The Council will insure as deemed appropriate and to meet its obligations in respect of public and employers liability etc. These will be reviewed at least annually, to take account of any new legislation and changing circumstances.

2.4. Audit Fee

In line with current Government Policy the Council has appointed an Internal Auditor to replace the old District Auditor system. The Accounts are also subjected to an independent external audit. The Council will observe all requirements and guidelines in connection with expenditure and record keeping.

2.5. Administration Expenses

Expenditure directly related to the performance of the Parish Councils activities (postage, printing, etc).

### **E 3. BLEDISLOE & CALOR COMPETITONS**

- 3.1. The Parish Council will encourage and sponsor an entry in both the Bledisloe Cup Best Kept Village and the Calor Village of the Year Competitions in 2008 provided there is sufficient support in the villages.
- 3.2. It is hoped that the successful formula used in 2005 can be repeated in 2008. The key to a successful entry is the position of Project Manager. The matter will be discussed at the Annual Parish Meeting with a final decision at the Council's April meeting.
- 3.3. This is the provisional plan:
  - 3.3.1. An approach will be made to the same groups as in 2005, (WI, Garden Club, School etc.). To succeed the whole village must be involved.
  - 3.3.2. Efforts will also be made to secure sponsorship for prominent locations from local businesses.
  - 3.3.3. The grass-cutting contractor will be advised of the inspection dates so that verge preparation and tree trimming can be timed to secure maximum benefit.
- 3.4. A progress/result report will be submitted to the Council in the December 2008 meeting.

### **E 4. GRASS CUTTING AND VERGE MANAGEMENT**

- 4.1. The current practice of inviting three contractors to tender for the work will continue, if possible. The specification, - particularly the timing of the cuts will be kept under review.
- 4.2. The Council has successfully found a local person to undertake the care of the Cemetery. The "personal" touch has produced a much higher standard than the contractor. This is at a higher cost.
- 4.3. The Council will recover from the County Council the cost of cutting verges for which the county has a responsibility.
- 4.4. The principle of "Best Value for Money" will be observed.
- 4.5. The season will run from the first week in March to the end of October -with the possibility of a final cut in November, depending on a mild autumn.
- 4.6. The Council will award a contract of up to 3 years in length where this would be beneficial.
- 4.7. The Council will continue to seek an annual grant from GCC to help cover costs of maintaining the Thames Path in the parish.

### **E 5. PROFESSIONAL MEMBERSHIPS**

- 5.1. G.A.P.T.C. Membership of the association will be continued, advantages include:
  - 5.1.1. Free Legal Advice
  - 5.1.2. Increasing Liaison/Insight into other Glos. Councils
  - 5.1.3. Advance notice of Changes in Central Government policies, particularly effects on Parish Councils of the 2000 Rural White Paper Reforms.
  - 5.1.4. Inclusions of PC's Opinions in formal NSLC submissions to Secretaries of State.
- 5.2. S.L.C.C Membership of the organisation will be continued, advantages include:
  - 5.2.1. Access to additional training options
  - 5.2.2. Subsidised training
  - 5.2.3. Discounted publications
  - 5.2.4. Very effective help and support to Councils.
- 5.3. ABA. Membership of the association will be continued, advantages include:
  - 5.3.1. Access to free specialist advice on managing a burial site
  - 5.3.2. Free publications including newsletters, conference reports and guidance fact sheets
  - 5.3.3. Reduced rates at ABA events and seminars
- 5.4. LCR & GRCC subs will continue. LCR provides essential updates on new legislation & current issues. GRCC provides important source of advice & expertise for Parish Plans & Village Hall grant funding.

(LCR: Local Council Revue, GRCC: Gloucestershire Rural Community Council, ABA: Association of Burial Authorities, GAPTC: Glos. Association of Town & Parish Councils, SLCC: Society of Local Council Clerks)

## **E 6. PLANNING**

- 6.1. The Council will take steps to obtain and vigorously represent local opinion in connection with planning applications, deploying planning law to best effect and to pursue the reasonable aspirations of residents.
- 6.2. To ensure that local opinion is marshalled and represented, the planning sub-committee will ensure an awareness of planning laws and when necessary, obtain external advice and guidance.
- 6.3. References to, and opinions from, the neighbours of such applications will continue. A record of these observations, together with the results of the application will be maintained.
- 6.4. For significant developments public meetings will be held.
- 6.5. The ratio of "objection" to "agree/acceptance" will be monitored as will the extent to which the Planning Authority's decision coincides with the Parish Council's recommendations.
- 6.6. The Council will continue to work with CDC to introduce a Conservation Area Statement for Kemble, which will be an additional tool in assessing future planning applications. Reasonable financial support will be provided should this be necessary to bring forward completion of the statement.

## **E 7. TRAINING**

- 7.1. The Training of Councillors and Clerk is acknowledged as a prime requirement to meet "Quality Council" status. Other employees may also require training, to improve skill levels or to meet new legislation.
- 7.2. Councillors will be encouraged to undertake training as necessary, for example in planning and procedural matters.
- 7.3. New Councillors will be offered introductory training and support.
- 7.4. Other employees will be offered training as the need arises
- 7.5. The Council will try to make any training as "user friendly" as possible by providing local venues and timings that fit in with work and family commitments wherever possible.
- 7.6. The cost of relevant training will be met from Council funds.

## **E 8. ROAD SAFETY**

- 8.1. The general policy will be to seek to identify and promote preventative measures to reduce accident risk for all categories of road users.
- 8.2. The Council will continue to liaise with GCC Highways Engineers and our County Councillor in matters of road crossings, speed limits and signage.
- 8.3. The Council have had several meetings with Glos County Council Highways Officer to create a plan for road safety improvements in the villages, among the items currently being discussed are:
  - 8.3.1. Traffic speed on A429
  - 8.3.2. Traffic speed and congestion in Windmill Road
  - 8.3.3. Inconsiderate parking in Station Road and the introduction of traffic calming measures funded by the developers.
  - 8.3.4. Traffic speed in Ewen
  - 8.3.5. Enforcement of the existing ban on HGV traffic through Ewen
  - 8.3.6. Lobby for the creation of a safe walking route from Kemble to Ewen, possibly as a "permissive path"
- 8.4. Liaison with the Police re: Accidents and their effects on our discussions with GCC will be maintained. The Council endeavours to have a representative at all road safety meetings organised by the Police.
- 8.5. The Council supports the "Quiet Lanes Initiative"
- 8.6. This item is expected to be a Council meeting agenda item from time to time, so that progress on various items can be monitored and progressed.

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- 8.7. When conducive to the progress of a road safety project, the Council will consider a contribution towards costs.

## **E 9. VILLAGE GATEWAYS**

- 9.1. Road safety needs an integrated approach, involving many different strategies. One of these strategies works by making the entrance to the village more defined for drivers, making it clearer they are in an area where people live and work and driving fast is not appropriate.
- 9.2. The Council would like to explore this further to decide the exact form they would take. It is hoped that villagers, especially children will be involved in the design and art work for this project.

## **E 10. VILLAGE HALL**

- 10.1. The Village Hall has been refurbished to create a better environment for current users and to stimulating additional use, further improvements are under consideration. The Council is still considering all options for the future and possible replacement of the hall and the desire for additional facilities expressed in the Parish Plan will also be a consideration. The aim of the Council is to reach a consensus on the way forward.
- 10.2. The consultation will involve the entire village before any final decision is made.
- 10.3. The daily use and management of the village hall will be co-ordinated through the offices of the Village Hall Management Committee. The operation and the fabric of the existing hall will be protected and maintained as necessary.
- 10.4. Encouragement and support will be given to the VHMC to make wider use of the hall, i.e. Mobile cinema, youth entertainment etc.
- 10.5. Repairs and improvements are delegated with the VHMC. The Parish Council will provide a member of the VHMC who will represent the Council's interests and provide a communications link. The VHMC will be requested to copy all minutes to the PC clerk and to consult on any proposals for significant change.
- 10.6. The Council will seek to invest accumulated funds for this project to maximise returns.

## **E 11. KEMBLE AT PLAY**

- 11.1. The KAP initiative was originally started just to provide a play area. It was always envisaged that the Council would meet running costs. This is covered elsewhere in the budget.
- 11.2. In 2007 the remaining members of KAP resigned because they judged that their objectives had been achieved. The Council will maintain the facilities as planned.
- 11.3. The Council acknowledges the success and enthusiasm of KAP (Kemble at Play) initiative. Remaining KAP funds are held within the Parish Council accounts, however all KAP funds whether donations, grants or general fund raising will be ring fenced and only used for the intended purpose.

## **E 12. PLAYING FIELDS**

- 12.1. The Windmill Park play area opened in October 2003 marked the successful culmination of the KAP initiative. The Council will now maintain and insure the new area.
- 12.2. The equipment installed in Windmill Park is coming to the end of its warranty period. There has also been some vandalism.
- 12.3. All possible avenues are being pursued for grants and fund raising is still taking place. The Council will still seek to develop additional facilities where possible.
- 12.4. The Council is prepared to support other appropriate ventures, which encourage use of the playing field.
- 12.5. Kemble Rangers was set up in 2005 with help from the council's Community Fund & is now a part of KAP.

### **E 13. PEDESTRIAN ACCESS TO STATION**

- 13.1. The need has arisen to provide a secure fence along the edge of the playing field against Windmill Road.
- 13.2. The Council is proposing to take advantage of this work to cut back the undergrowth in front of the hedge and create an all weather path that can be used by villagers to reach the station approach road and avoid a narrow and dangerous part of Windmill Road.
- 13.3. The path will be along the top of the playing field with a gentle slope down to road level approximately where the railway bridge used to be.

### **E 14. YOUTH CLUB**

- 14.1. The Council feels there is a need to provide activities within the village for young adults. The Council has had a meeting with the Community Safety Officer, which has produced a promise of support to get a youth club started.
- 14.2. There will be an initial consultation with all potential users to establish what facilities and activities are needed.
- 14.3. The support will probably be a youth worker on a short-term assignment together with some practical resources.
- 14.4. The long-term viability depends on somebody coming forward to act as leader for the project. The Council will actively seek a suitable candidate and provide training if required.
- 14.5. There are funds left over from the previous Youth Club, which the Council holds separately from its main accounts. This money is available for the new club.
- 14.6. Consideration will also be given to sponsorship of alternative activities for young people subject to demand.
- 14.7. The Council will continue to support appropriate initiatives from CDC and elsewhere for widening the range of local activities for young people.

### **E 15. CEMETERY**

- 15.1. The Council reviews the charges and also the regulations governing the type of memorial and its subsequent maintenance at least every 5 years but more often if circumstances change.
- 15.2. The majority of the remaining available space was consecrated during 2006. However a small area has been left for people who do not wish to be buried in consecrated ground.
- 15.3. The Council is currently assessing its position under Health and Safety Rules regarding unsafe headstones and loose kerbs. There will have to be some inspection routine for the headstones but the details are still being worked out
- 15.4. The current map of grave locations is in need of updating. The Council is arranging a new accurate survey. When finished it is hoped to have a suitable sized copy available within the Cemetery to aid visitors.

### **E 16. GRANTS**

- 16.1. The Council intends to give a defined amount of money each year to local projects and initiatives. It is intended that organisations could bid for the money for the following year, to enable proper budgetary provision to be made.
- 16.2. The allocation of the money is a full council decision. The money can be either one grant or several, entirely at discretion of the Councillors.

### **E 17. THAMES AWARENESS**

- 17.1. The initial purpose for this project is to produce an information board, placed where the A429 crosses the Thames in the Village, to show visitors where the key features of the Thames are and how to get there using available footpaths and rights of way. This project is well underway.
- 17.2. It is hoped that this could be expanded in future years to provide more help for visitors.

## **E 18. VILLAGE ENVIROMENT**

- 18.1. An analysis of the Parish Plan shows strong support for improvements to the Village environment.
- 18.2. The Council will produce and implement a tree planting scheme for the both Kemble and Ewen. This will include both small groups of trees and perhaps individual trees in landmark locations
- 18.3. The Council will sponsor a village clean up campaign, perhaps in conjunction with CDC's "Spring Clean" days in the Spring & Autumn.
- 18.4. The Council will research the possibility of providing a "wilderness area" to replace that formerly located in Station Road.
- 18.5. The Council supports the recycling of as much household waste as possible. We will lobby CDC who has overall responsibility in this area for additional facilities in the village, a recycling hopper for Plastic is the immediate priority.
- 18.6. The Council would like to see the Neighborhood Watch scheme revitalized. The Council will hold a meeting during the coming year to seek volunteers to help run it.
- 18.7. The Council will continue to liaise with local landowners to create permissive paths around the village. The Council does not have the power to make footpaths but by working with landowners in this way some of the Parish Plan objectives can be met eg a safe walking path between Kemble & Ewen.

## **E 19. ALLOTMENTS**

- 19.1. As a result of the Parish Plan a group of villagers has come forward with proposals for creating allotments. An initial public meeting has been held.
- 19.2. The Council supports this initiative and will liase with Cotswold District Council who own the proposed site.

## **E 20. PUBLICITY**

- 20.1. The Council will produce an Annual Report to be distributed to every house in the area
- 20.2. The Council believe that good communications are essential to maintain vibrant village community and businesses.
- 20.3. The Council will encourage public attendance at meetings and give opportunities for parishioners to speak. This opportunity is now at the beginning of the meeting to try and encourage more villager participation
- 20.4. The Council will organise extra public meetings as required when necessary to gauge public opinion.
- 20.5. The Council will attend village functions either formally or informally to provide opportunities for parishioners to speak to members in less formal situations. Building on the successful attendance at the village fete we hope to make this more interactive in coming years
- 20.6. The Council will provide public notice boards in each of the main population centres.
- 20.7. The Council will publish a quarterly newsletter, which is published in the Parish Magazine. There are also copies in the village store, on public notice boards and it is available on the Council web site.
- 20.8. The village is well served by the Newshound column in the Standard, which is read by many in the village. The Council will ensure that prompt reports of Council meetings and events are passed to the Standard for inclusion.
- 20.9. The Council's award winning web site is seen as a useful addition to the above, not as a replacement.
- 20.10. The Council has published a Freedom of Information Policy. Any documents covered by this are available from the clerk. A small charge may be made to cover costs.

## **E 21. AGENCY SERVICES**

- 21.1. This item refers to money spent on maintaining the War Graves in Kemble Cemetery.

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**E 22. CHAIRMAN'S ALLOWANCE**

- 22.1. This is a sum made available to the Chairman of the Council to cover expenses that fall to him or her specifically due to their position. The amount allocated is at the full Council's discretion. The Chairman can opt not to use the money if he / she so wishes.

**E 23. MISCELLANEOUS**

- 23.1. As its name would suggest, this is for those little items that do not fit anywhere else.

**E 24. CONTINGENCIES**

- 24.1. As with any budgeting procedure, this plan is based on assumptions about expenditure levels within each category. The contingency fund provides both for unexpected expenditure within budget headings & for totally unforeseen items that may arise.
- 24.2. Committed Funds: Funds have been built up for the Village Hall project, either to support improvements to the existing site or to help fund a new centre. Accumulated funds to date total £18,000, which the council will consider investing to maximise returns.
- 24.3. The council also holds funds on behalf of the Thursday Group, which was set up in 2005 with help from the Community Fund.

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## **THE BUDGET – Receipts:**

### **R 1. PRECEPT**

- 1.1. The primary source of funds for all routine parish Council activities will be the annual Precept. However the terms drawn from the village appraisal of "Private Contribution", "Moderate & Higher Council Tax" "Fundraising" and "Sponsorship" acknowledge that some form of self-help is acceptable and necessary.

### **R 2. GRANTS**

- 2.1. The Council and the various committees and working groups will consider applying for monies from the many bodies who provide grants (community services grant, GRCC, parish plan grant scheme etc) where assistance is appropriate to meet the objectives.

### **R 3. AGENCY SERVICES**

- 3.1. Funds received to maintain the war graves in Kemble Cemetery
- 3.2. Funds received from Gloucestershire County Council for grass cutting works on verges they are responsible for.

### **R 4. BURIAL GROUND FEES**

- 4.1. This heading covers money raised from the Cemetery

### **R 5. PLAYING FIELD**

- 5.1. Money raised from the hire of the playing field

### **R 6. BUSINESS ACCOUNT INTEREST**

- 6.1. Deposit Account interest, interest on the Council financial reserves.

### **R 7. MISCELLANEOUS**

- 7.1. As its name would suggest, this is for those little items that do not fit anywhere else.

### **R 8. NATIONAL SAVINGS BOND INTEREST**

The money held in this account is money left over when the village Youth Club was wound up some years ago, together with the accumulated interest. The council is holding this money until required for a new youth club or the decision is made to use the money on an appropriate youth project.

**BUDGET 2008 - 2009 COMPARED WITH BUDGET 2007 – 2008**

<b>PAYMENTS</b>	<b>TOTAL 2007/8</b>	<b>TOTAL 2008/9</b>	<b>RECEIPTS</b>	<b>TOTAL 2007/8</b>	<b>TOTAL 2008/9</b>
Employees	£4,000.00	£4,000.00	Grants	£0.00	£0.00
Administration	£2,000.00	£2,000.00	Agency Services	£843.50	£900.00
Bledisloe Calor Competitions	£500.00	£500.00	Burial Ground Fees	£150.00	£150.00
Grass Cutting	£6,000.00	£6,000.00	Playing Field	£0.00	
Professional Memberships	£400.00	£400.00	Treasurers Account Interest	£16.50	£20.00
Planning	£300.00	£200.00	Business Account Interest	£500.00	£1,000.00
Training	£300.00	£500.00	Miscellaneous	£100.00	£100.00
Road Safety	£500.00	£500.00	NS Bond Interest	£250.00	£250.00
Village Gateways	£0.00	£2,500.00			
Village Hall	£6,000.00	£6,000.00			
Playing Field	£2,000.00	£3,000.00			
Pedestrian Access Station	£0.00	£3,000.00			
Youth Club	£500.00	£1,000.00			
Cemetery	£1,500.00	£1,000.00			
Grants	£600.00	£600.00			
Thames Awareness	£200.00	£1,500.00			
Village Environment	£1,000.00	£2,500.00			
Allotments	£0.00	£1,000.00			
Publicity	£500.00	£500.00			
Agency Services	£60.00	£60.00			
Chairmans Allowance	£100.00	£100.00			
Miscellaneous	£500.00	£500.00			
Contingencies	£1,000.00	£1,000.00			
<b>TOTAL</b>	<b>£27,960.00</b>	<b>£38,360.00</b>	<b>TOTAL</b>	<b>£1,860.00</b>	<b>£2,420.00</b>
Year end forecast balance		£40,000.00			
<b>LESS</b> committed funds:					
Community Facility		£19,000.00			
Brownies		£200.00			
<b>PLUS</b> budgeted receipts		£2,420.00			
Total Funds available		£23,220.00			
<b>PRECEPT Required</b>	<b>£18,000.00</b>	<b>£15,140.00</b>			

**NOTES:**

- Employee payed in line with national scale.
- Playing Field increased to allow for more equipment of warranty
- Youth Club increased, a focus area this year
- Village Environment: developing plans allow a clearer idea of costs.
- Receipts are anticipated to be very similar to last year.
- Committed Funds are “ring fenced” for specific projects.
- Agency Services – GCC doubled the rate paid this year for grass cutting contribution.

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## **LEGAL AUTHORITY**

The Council is legally bound to spend and receive money only when allowed by statute. This list is a guide to the specific legal powers employed for each of the main areas of Council expenditure and receipts.

## **PAYMENTS**

### **Employees:**

Local Government Act 1972 s.112 / Refuse Disposal (Amenity) Act 1978 s.6

### **Administration:**

Local Government Act 1972 ss.111, 140 & 163

### **Bledisloe Cup:**

Health Act 1980 s.96 / Local Government Act 1972 s.144

### **Grass Cutting:**

Health Act 1980 s.96 / Open Spaces Act 1906 s.10 / Public Health Act 1875 s.164

### **Professional Memberships:**

Local Government Act 1972 s.143

### **Planning:**

Local Government Act 1972 s.111

### **Training:**

Local Government Act 1972 s.111

### **Road Safety:**

Road Traffic Regulation Act 1984 s.72 / Local Government and Rating Act 1977 s.30 / Parish Councils Act 1957 s.3

### **Village Gateways**

### **Village Hall:**

Local Government Act 1972 s.133

### **Playing Field:**

Local Government (Miscellaneous Provisions) Act 1976 s.19

### **Pedestrian Access Station**

### **Youth Club**

LG(MP)A 1976 s19

### **Cemetery**

Local Authorities' Cemeteries Order 1977 art 3.

### **Grants:**

Local Government Act 1972 s.137

### **Info Board/Thames Awareness**

Local Government act 1972 s144

### **Village Environment**

Health Act 1980 s 43 & 96  
(footpaths/trees/verges)

### **Allotments**

### **Publicity:**

Local Government Act 1972 s.111

### **Agency Services:**

Local Government Act 1972 s.101

### **Chairman's Allowance:**

Local Government Act 1972 s.15

### **Miscellaneous:**

Depends on allocation of funds

### **Section 137:**

Local Government Act 1972 s.137

### **Contingencies:**

Depends on allocation of funds

## **RECEIPTS**

### **Grants:**

Depends on source

### **Agency Services:**

Local Government Act 1972 s.101

### **Burial Ground Fees:**

Local Authority Cemeteries Order 1974 s12

### **Playing Field:**

Depends on source

### **Business Account Interest:**

Local Government Act 1972 s 151

### **Miscellaneous:**

Depends on source

### **NS Bond Interest:**

Local Government Act 1972 sch 13 para 16

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## **CONCLUSION**

The whole Council will review the Kemble and Ewen Parish Council Business Plan, in January 2009 to compare performance to plan.

The Council will issue an annual report to all villagers in May 2009, which will include a review of the effectiveness of this budget and the progress made.

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